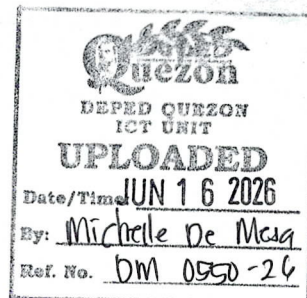




Republic of the Philippines
Department of Education
REGION IV-A - CALABARZON
SCHOOLS DIVISION OF QUEZON PROVINCE



15 June 2026

DIVISION MEMORANDUM

No. 0550, s. 2026

**STATUS REPORT ON PROGRAM SUPPORT FUNDS FOR THE REPRODUCTION
ACADEMIC RECOVERY AND ACCESSIBLE LEARNING MATERIALS (ARAL)
SUPPLEMENTARY MATERIALS FOR KEY STAGES 1 and 2**

To: Assistant Schools Division Superintendents
Chief (CID and SGOD)
Education Program Supervisors and Specialists
Public Schools District Supervisors
Elementary School Heads
Elementary Teachers
Learning Resource Coordinators
Administrative Officers II
School/District Property Custodians
All Others Concerned

1. In reference to Division Memorandum No. 520, s. 2026 dated June 5, 2026 entitled Program Support Fund (PSF) for the Reproduction of Academic Recovery and Accessible Learning (ARAL) Learning Resources for Key Stages 1, 2 and 3, this Office, through the Curriculum Implementation Division–Learning Resource Management Section (CID-LRM) in coordination with the Education Program Supervisor (EPS) In-Charge of ARAL Program, hereby directs all schools through District Offices to submit their respective accomplishment reports on the utilization of the downloaded Program Support Funds for ARAL Supplementary Materials.
2. The report submission aims to:
 - a. monitor the utilization of Program Support Funds downloaded to schools for specific PPAs;
 - b. document accomplishments, outputs, and outcomes resulting from the implementation of funded activities;
 - c. ensure accountability and transparency in the utilization of government funds; and
 - d. provide data and evidence for program evaluation, reporting, and future planning.



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Contact No.s: (042) 784-0366 | (042) 784-0164 |
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3. The **ARAL Accomplishment Report template** may be downloaded from the **ARAL PSF Monitoring** at <https://tinyurl.com/quezonlrmonitoring>. The **duly accomplished report** shall likewise be **uploaded in PDF format** to the **same folder** using the filename **2026_District_ARAL Supplementary Accomplishment Report**. Reports that do not conform to the prescribed template and format may be returned to the concerned office for correction and resubmission.
4. School Heads shall accomplish the prescribed Accomplishment Report Template and submit the same to their respective District Offices for consolidation. The school heads are mandated to ensure that submitted reports accurately reflect the actual implementation and utilization of the PSF funds downloaded to their respective schools intended to support the reproduction of ARAL Supplementary Materials.
5. Public Schools District Supervisors shall ensure the completeness and accuracy of reports submitted by schools and shall consolidate all school reports within their district into one (1) district accomplishment report.
6. Only the consolidated district reports shall be submitted to the Curriculum Implementation Division – Learning Resource Management Section (CID LRM) with a total of fifty-six (56) consolidated reports, corresponding to the fifty-six (56) districts **on or before July 3, 2026**. The progress and status of report submissions can also be viewed through **LR Monitoring Report** at <https://tinyurl.com/quezonlrmonitoring>.
7. For clarification, guidance and other concerns, you may contact Learning Resource Management Section - EPS Jee-Ann O. Borines, or EPS Jaime F. Zara Jr., ARAL Focal Person (042) 784-0321 local 175 or 110 respectively or visit SDO Quezon CID-Learning Resource Management Section/Instructional Management Section.
8. Immediate and wide dissemination and strict compliance of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

lrnjob06052026



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ACCOMPLISHMENT REPORT FOR THE PROGRAM SUPPORT FUND - ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) SUPPLEMENTARY MATERIALS
 District Consolidated Report
 June 2026

District:

SCHOOL NO.	SCHOOL ID	SCHOOL NAME	FUND UTILIZATION			REMARKS (Please state the reason(s) why the downloaded funds were not fully utilized)	OUTPUTS			LR UTILIZATION		CERTIFICATION	
			AMOUNT OF DOWNLOADED FUNDS	AMOUNT UTILIZED	FULLY UTILIZED? (Y/N)		EXPECTED OUTPUT	ACTUAL OUTPUT	FULLY MET EXPECTED OUTPUTS? (Y/N)	REMARKS (Please state the reason(s) why the expected outputs were not achieved)	UTILIZED OR DISTRIBUTED TO LEARNERS? (Y/N)	READY FOR VALIDATION? (Y/N)	SCHOOL HEAD
1													
2													
3													
4													
5													

*Please add rows if necessary.

By affixing our signatures to this document, we hereby certify that all information contained herein is true, accurate, and correct.

Prepared by:

Public Schools District Supervisor



Address: Sitio Fort, Brgy. Talipán, Pagbilao, Quezon
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